

Roland Park K-8 Magnet World School



International[®]
Baccalaureate



School Hours

Options for morning and
afternoon care?

HOST PROGRAM
INFORMATION

School start times:

- 6:30am- HOST Program opens (\$12.00 weekly for mornings only)
- 8:00am- Gates open- students must be in the cafeteria if they arrive on campus before 8:10am
- 8:10am- Classrooms open- students make their way to class
- 8:25am- Breakfast ends
- 8:30am- Tardy Bell rings/ Class begins with the morning show

School end times:

- 2:25pm- Monday dismissal
- 3:25pm- Tuesday-Friday dismissal
- HOST Program- ends at 6pm daily (\$53.00 weekly for afternoons only and \$65 weekly for both AM and PM)



Uniforms

All students in grades K-8 are required to wear uniforms daily.

Uniform Tops:

- Red, White or Navy Blue collared shirt

Uniform Bottoms:

- Navy or Khaki pants, shorts, or skirts

Students are expected to be in uniform daily. A suggestion is to purchase long pants for the winter.

- No hoods or hats are allowed to be worn inside the building.
- Parents will be contacted any time a student is not in uniform and they will be expected to change clothes.
- All students are encouraged to wear closed-toe shoes due to PE.



Where can I park???

Please do not park in the grass in front of the school or on the grass of our residences in the neighborhood.

Parking lots available:

- **Visitor lot** :located on the south end of the parking lot, closest to Jefferson HS
- **Faculty lot**: If there are spots available after 8:15am- you may park in the faculty lot.
- **Jefferson HS**: Overflow visitor parking is at Jefferson HS
- Do not park in any spots that have reserved signs.
- Do not park in the LaVoy parking lot or behind the cafeteria.
- Please do not park in the neighborhood or block driveways.



Morning Procedures

What to do when I arrive on campus?

- **Carline drop-off**: Pull up to the closest cone-make sure your child(ren) are ready when you stop-if at all possible put the car seats on the left side- parents stay in car. **Right turn only when exiting.**
- **Walk-in procedures**: Parents park in approved lots and proceed to the cafeteria if you arrive prior to 8:10am. When the bell rings students will walk to class and parents exit building.

*Do not wait in front of classroom doors prior to 8:10am. Teachers have their planning time between 7:50am-8:10am. Please respect their time. **Parents must sign-in at the main office.***




Afternoon Dismissal Procedures

Please follow all of the dismissal procedures to ensure the safety of students.

Four options: Bus Riders, Car Riders, JHS parking & Walkers

- **Bus Riders:** Students will be tagged on the first day of school and escorted to their buses daily- Magnet buses are usually very late the first couple of weeks of school
- **Car Riders:** Each family will receive a car tag number- make sure your child(ren) knows their number-car pools will fill in the left lane- traffic enters off of N. Manhattan- we fill 8 cars at a time
- **Walkers:** Students who live in the neighborhood or walk to the rec center.
- **JHS Parking:** Students will be walked across the field to the side gate in Jefferson's parking lot. Parents must register their child for this option; pick-up by 3:30pm; and park in a designated parking space. (Option limited to 25 cars, first come first served)

**BE PATIENT... THE FIRST WEEK IS A
LEARNING PROCESS FOR ALL OF OUR NEW
STUDENTS & FAMILIES. SAFETY FIRST!**



Helpful Tips for Parents

All of our routines and procedures are put in place to make sure your children are safe every day.

- Make sure you update and maintain a current cell phone number and email address on file to ensure you are receiving information updates via Parent Link / Blackboard electronic messages
- Call the attendance line to report all absences 872-5212, opt #1
- Make sure your child comes to school every day...ATTENDANCE MATTERS!!!
- Email your child's teacher when you have questions or concerns
- The best way to keep track of your MYP student's grades and assignments is through Edsby
- If parents prefer to avoid some of the carline wait, we suggest arriving at 3:40pm
- No student sign-outs after 3:00pm
- Students not picked up on time will be taken to HOST in the MPR and appropriate late fees will be charged

**ROLAND PARK K-8 MAGNET SCHOOL
INFORMATION SHEET...WHO DO I CALL, IF I NEED....**

Main Office	Operator	872-5212 opt #0
Address Changes.....	Mr. Dunbar	872-5212 ext 236
Athletics.....	Mr. Costanzo	872-5212 ext 230
Assistant Principals		
Ms. von Ancken PYP students (K-5)	872-5212 ext 248
Mr. Costanzo MYP students (6-8)	872-5212 ext 230
To Report an Absence	Ms. Brito	872-5212 opt #1
Buses/Transportation	Mr. Moffitt	872-5212 ext 231
Book Keeper	Mr. Pelt	872-5212 ext 278
Before/After School Program.....	Ms. T	872-5212 ext 239
Cafeteria.....	Ms. Hendricks	872-5212 ext 247
Clinic/Health Issues	Nurse Howerton	872-5212 opt # 4
Guidance		
Mr. Lawless - PYP students (K-5)	872-5212 ext 224
Ms. Cannaday - MYP students (6-8)	872-5212 ext 235
Media Center.....	Ms. Martinez	872-5212 ext 256
PTSA	Mrs. Massing	president@rolandparkptsa.org
Registration/Withdrawals/Student Records.....	Mr. Dunbar	872-5212 ext 236



“Education is the most powerful weapon which you can use to change the world”

~ *Nelson Mandela*

Thank you for
choosing our
school!

